

OXFORDSHIRE COUNTY COUNCIL

Key Stages for Site Inspection Information Sheet for Section 38, 278 and Private Street Agreements

A timetable of principal construction stages must be made available to Inspecting Officer at least 2 weeks prior to the commencement of the works.

At least 72 hours' notice is required to attend site for inspection purposes. In urgent circumstances which are beyond the control of the developer, 24 hours' notice must be given. In any event, as much notice as is practicable should be given.

The key stages of inspection are:

- Pre-start meeting to be held on site
- Formation inspection and testing
- Drainage and backfill
- Soakaways and surround
- Capping layer inspection and testing
- Sub-base layer inspection and testing
- Base course inspection of laying and testing
- Binder course layer inspection of laying and testing
- Kerbing
- Footway construction
- Surface course layer (wearing course) including paving dips, inspection of laying and testing

It is the responsibility of the appointed Contractor to ensure all testing requirements are carried out and relevant notice is given to the OCC Inspector.

Failure to comply with all stages for inspection will result in removal of any uninspected/ untested works and reconstruction at the Contractor/ Developers expense.

Inspection of street lighting equipment will only occur once the Electrical Test Certificates (on OCC templates) have been received by OCC Street Lighting Team.