### User Declaration

*I, the undersigned, in using the HER confirm I have read the Access and Charging Policy and understand and accept that:*

* The User Guidelines described in the Access and Charging Policy must be complied with. In particular, Oxfordshire County Council holds copyright of the compiled HER information. No further reproduction of the information will be allowed from any copy of the original supplied. Dissemination to a third party without the written consent of the HER Officer is a breach of that copyright and subsequent requests for information may be refused. Information supplied shall be used for the purposes specified only and shall not be retained after that use has finished.
* It is accepted that the HER is not definitive since it is compiled from a number of sources, often unchecked. Information provided reflects the state of the records on the date the information was extracted. Oxfordshire County Council cannot be accountable for the accuracy of all information contained within; information on any errors or enhancements are welcomed by the HER Officer.
* There may be information concerning sites of archaeological interest that is not yet recorded in the HER. Users need to inform the HER Officer of new sites or information that they uncover from their research.
* Oxfordshire County Council HER Officer shall have the right to withhold any information because of its confidentiality or because of the requirements of the Freedom of Information Act (2000).
* HER information may not be reproduced in reports and if HER information is used to produce reports or publications (including dissertations), the Oxfordshire County Council HER must be acknowledged as a source.
* The information obtained from the HER will be used only for the purpose stated in the User Declaration.

**Name: Date:**

**Signature: Phone No:**

**Organisation:**

**Pur Order No:**

**Address:**

**Purpose of enquiry:**

**Preferred** **outputs:**

\*\* **Please note that mapped data received through this request CANNOT be reproduced because of OS copyright and license restrictions.**

Please return completed form to: County Archaeology, County Hall, New Road, Oxford, OX1 1ND or [archaeology@oxfordshire.gov.uk](mailto:archaeology@oxfordshire.gov.uk)